



Lil' Rec'tiles Kiddie Camp Parent Packet

Dear Parents,

We are thrilled your child is joining us for the summer 2024 Kiddie Camp Program! This Parent Packet is full of information for you to read in order to ensure that this year's Kiddie Camp is a safe & happy experience. This year we have some great Kiddie Camp activities with tons of engaging, creative, fun, colorful, and exciting opportunities throughout the summer.

This Parent Packet will cover all aspects of camp. However, if you find that we missed something or you have any questions on areas we did cover, please don't hesitate to call our office, and/or join us during the Camp Wanna Iguana Open House on Thurs. June 27th anytime between 5 p.m. – 7 p.m.

We are looking forward to spending summer with your kiddie camper!!

~Your Friendly Kiddie Camp Staff

Kiddie Camp



Children 3-5 year olds (must be fully potty trained and be able to use the bathroom independently)
Summer 2024 Runs Monday – Friday, July 1st – August 16th

(No program on 7/4 or 7/5)

Kiddie Camp Hours: 9:00 AM -12:00 PM

Kiddie Camp Registration Options:

- **KC Session 1:** July 1 – July 26
- **KC Session 2:** July 29 - August 16
- **KC ALL:** July 1 – August 16

Parents may also choose one of the 2 day combinations (Monday, Wednesday & Friday OR Tuesday & Thursday Note: chosen days must remain the same each week in which spots are filled on a first come first serve basis.

Contact Information

Aimee Gigandet - Recreation Director
Alyssa Porto – Assistant Recreation Director
Sam Kerrigan – Recreation Manager

Newmarket Recreation Department

Newmarket Community Center
1 Terrace Drive, Newmarket NH 03857
PH: 603-659-8581
recdesk@newmarketnh.gov
newmarketrec.org



Kiddie Camp Open House, Thursday, June 27th @ 5pm - 7pm

Parents & Kiddie Campers are invited to stop in anytime between 5 and 7 p.m. on Thursday, June 27th. Children and parents will have an opportunity to familiarize themselves with the Kiddie Camp classroom and play areas. This is especially great for those campers new to our program. Our Kiddie Camp Coordinator will be on hand to answer any questions that you or your child may have. This is also the perfect opportunity to give us any specific information on your child of which we should be aware throughout the summer. Staff will be on hand to give tours of the entire camp facility and fields every half hour!



Things to Wear and Things to Pack

Kiddie Camper Check List



Labeled w/ Child's First and Last Name:

- A morning snack and drink
- An insulated water bottle for outdoor playtime!
- Towel & Bathing suit (worn under clothes)
- Sunscreen (applied before camp)
- Extra change of clothing (in case of accident)



DRESS CODE SUGGESTIONS

Please label everything!! Don't be shy...label away! Towels, backpacks, lunchboxes, water bottles, etc. THANKS!!

Children should always wear play clothes (clothes that you don't mind getting dirty and possibly wet) Also, please be sure your camper wears play shoes with a rubber sole. On most days we will take the children out to the playground and we don't want them to slip and have a tumble on the equipment. Please no sandals! Most days we will play in the Splash Pad or the wading pools/sprinklers. If the day is going to be a hot one or if there is a pre-scheduled activity that may include water, we ask you to put on their swimming suits underneath their clothes prior to camp arrival to make transition to outside water play quick and speedy. Water play is often a favorite of the group, but no child is required to get wet if they would prefer to stay dry.

Parents, please make sure your child has adequate sunscreen on each morning before they come to camp. Staff are not permitted to apply sunscreen on your child but will give many reminders throughout the day. Bug spray is also highly recommended to keep your children bug bite free.



SNACKS & JUICE & WATER

Clearly print your child's name on their snack/drink containers!

We are striving to make sure that all campers are getting a nutritious snack each day. Your camper will be busy with creative activities indoors & active play outside this summer. Your child will need energy to have tons of fun!

POTTY TRAINED

All Kiddie campers **MUST** be potty-trained to attend our summer camp program. Our staff are not equipped to change diapers or training pants. However, we do understand accidents happen and that is why an extra change of clothing is important.

RESTROOM FACILITIES

There are two bathrooms in the Community Center for the Kiddie campers use. We also have the restroom facility at the splash pad for use at camp near the playground. We will also do our best to make sure that bathroom breaks are taken before going outside.

ADMISSION TO CAMP POLICY

Our summer camp program is open to all regardless of race, color, national origin, ages (3 – 14 years), sex, or disability (limited to facility capabilities).

REGISTRATION with OPTION TO PAY IN INSTALLMENTS or PAY IN FULL:

This year you have the option to register online, over the phone or in person for the Kiddie Camp program. Please be prepared to select one of the session options when registering online as there are limited spots in each session and to pay in full for the session. If you are looking to pay by installments you must call to register or stop by the Rec to register.

OPTION TO PAY IN INSTALLMENTS: You have the option to pay in full or register under our **Pay by Installment Plan***

Installment % Down and Due Dates:

25% due at registration, 50% by 4/4/2024 75% due by 5/3/2024 & 100% due by 6/7/2024

***Pay by Installment Plan:** A non-refundable \$10 charge per household for installment payments.

****Delayed Forms:** *If we do not receive your online forms by 5/1/2024, you will forfeit your child/ren spot in camp with only 50% refund.*

ONLINE FORMS

If you choose to register for the Kiddie Camp program over the phone or in person at the Rec Center, you will either need to fill out the Kiddie Camp forms online or stop by the front desk and fill them out on one of our computers. It should take you no longer than 10-15 minutes.

REFUND POLICY:

*REFUND POLICY: If you find that your child will not be attending camp, please be aware of our cancellation deadlines:

- 4/5/24 - A full refund is available for any participant cancelling out of summer camp ON or BEFORE 4/5

- 4/6/24 - 5/3/24 - A 50% refund will be given for cancellations made AFTER 4/6/24 thru 5/3/24.

- 5/4/24-6/7/24 - A 25% refund will be given for cancellations made AFTER 5/4/24 thru 6/7/24

- After 6/7/2024 - NO refunds will be given for cancellations after close of business on 6/7/2024 or any day thereafter.

DISCIPLINE POLICY AND PROCEDURES

The Kiddie Camp Discipline Policy will be available to review at time of registration. If there are any questions, please ask. If prolonged disciplinary problems continue with a Kiddie camper, the Newmarket Recreation Department has the right to deny the child participation in the Summer Camp program. If there is a discipline problem the Recreation Director can send a child home once the parents have been notified. If the parents cannot be reached, we will try to reach the other people listed on the emergency card. The child will wait in the Community Center to be picked up. Thank you for your cooperation in these matters and we are looking forward to a great summer of fun with your child. Please feel free to ask if there are any questions.

ARRIVAL AND DISMISSAL INFORMATION

1. There is no supervision provided before 9:00 a.m., and the Community Center will not be open for drop off of your children. The time beforehand is set aside for Kiddie camp set up and we cannot do both effectively!

2. The drop off area will always be in the preschool classroom however the pick-up location will change from day to day. When the pick-up location is changed there will be a sign on the preschool classroom door indicating the location, for example the Splash Pad will be a frequent pick up location. If your child is leaving before 12:00 p.m. the parent must notify the Kiddie Camp staff OR front desk.

3. Upon registering we ask that you write down any people that might also be picking up your child on the pick-up camp online form. These people would be able to take your child off the Community Center grounds. Our Kiddie Camp staff will need to see a picture ID from this person before they will let the child go. If you need to have a person pick up your child who is not on your list, you will have to send in a note to us giving permission, or write us an email.

Typical Summer Day at Kiddie Camp 9:00am-12:00pm

ARRIVAL: 9:00 — 9:15 GOOD MORNING!

Meet at the classroom inside the Community Center. This will give the counselors a chance to take attendance and make morning announcements to parents.

OUTSIDE FREE PLAY (WEATHER PERMITTING) 9:15 – 10:15am

Campers will head on out to the grassy field next to the educational garden for free play. Please remember to apply sun screen and bug spray prior to dropping off your child.

MORNING ACTIVITIES AND SNACK: 10:15 — 11:15am

Morning activities will vary each day. Most mornings will consist of story time and an arts and crafts project, both of which will usually reflect the theme of the week. Snack Time... (About 15 minutes - occurs around 10:15 am) Please send snacks, one or two snack items, plus a drink. Snack time is a great time for them to take a break sitting with all their friends while refueling for the next part of the day!

AFTER SNACK ACTIVITIES: 11:15am – 12:00pm

After snack Kiddie campers will get involved in a variety of age appropriate activities (*these will vary day to day*):

- Fun and play at the educational garden. Will need their water bottles for this!
- Free supervised play at the smaller preschool playground. This is where campers really need an insulated water bottle too!
- Cool off and get wet in the Splash Pad or in our wading pools/sprinklers
- Dig for buried treasure in our “huge” outdoor sand volleyball court
- Off to the little green field to play games like Duck, Duck, Goose, Red-light, Green-light, parachute games, and more!

CAMP BOUNDARIES / FACILITIES

For the safety of our campers we run a restricted campus* during Summer camp hours.

There are four general supervised Kiddie Camp play areas:

1. Community Center – Kiddie Camp rooms
2. Leo Landroche Field near Community Center
3. Smaller Preschool Playground
4. Outdoor Lawn & Sand Volleyball Area
5. Small fenced in Garden behind Basketball Court
6. The Splash Pad



***Restricted Campus Policy**—Parents, please be aware of the Restricted Campus Policy which is available for review at Leo Landroche Field and Community Center.



LATE PICK -UP POLICY

All Kiddie campers are required to be picked up at 12:00 p.m. There will be a \$5 charge for every 5 minutes you are late - that's 12:05pm. If you find that you are rushing to meet this deadline, please make alternative arrangements with other parents, friends or relatives for pick-up. This policy begins the first day of camp. Please let us know if you have any questions, thanks!